

Payment Methods for Book Account for school year 2016/2017

Following a health and safety review of our methods of receiving book account payments it has been decided to restrict the number of cash payments to a minimum.

The following methods (described in detail below) are the preferred methods of payment to be used:

1. **ePayment** (link will be emailed to you)
2. Lodgement at any Permanent TSB branch
3. Online banking
4. Cheque

For security reasons we would encourage people to pay by any of the 3 options above, with options 1, 2 and 3 being our preferred methods for receipt of payment. However, we will accept cash if payment can't be made using the options above.

If paying the Book Account proves difficult please talk to the Principal about alternative options.

Bank Details

Bank:	Permanent TSB
Branch:	Bray Main Street
Account Name:	BSP Book Account
Sort Code:	990623
Account Number:	84831112
Payment Reference:	Your child/children's first and last name and the number/ initial of the class that they are starting (e.g. "John Smith 1" for John Smith starting First Class or "Mary + Patrick Smith JI 2" for Mary Smith starting Junior Infants and older brother Patrick starting Second Class). If stuck for space you can use the initial of your child's first name instead.

Lodgement at any Permanent TSB branch

Using the bank details above, you can go into any Permanent TSB branch and lodge your payment making sure to use the payment reference as described above.

Online banking

If you use internet banking you can set up our account as a beneficiary using the bank details above, making sure to use the payment reference as described above. Once set up you then transfer your payment.

Cheque For payments by cheque please note your child's name and class on the envelope and please make cheques payable to "B.S.P. Book Account"